

# Create your families own USA account!

To join classes at United Sports Academy first we have to create an online account! This account will let you register for classes, camps, birthday parties and special events with just the touch of a button! It will also deactivate your account when you're done so you don't get charged for the next month! Follow these simple steps to get started:

**If you have ever been to a class at USA we created an account for you! You will just have to click forgot password! We did all the work for you already!**

**If it is your first time you will start from scratch and verify all your and your child's info!**

Already have an account with us?  
Please sign in!

Email

Password

Login

[Forgot Password?](#)

## First time here?

Create your account now! It's fast and easy!

Create Account

# Once you're in, YOU are in control!

You can sign up for classes, schedule a make up class, stop classes, register for camps or book a birthday party just by clicking the register tab! Your dashboard will show you the current session and the classes available. You'll see days, time, current tuition price. Click more details to see who is the coach for that class too! The left hand side will show you everything you need to keep your account up to date!

- Announcements
- Book a Party
- Classes
- Passes
- Evaluations
- Family  
Change Password
- Students
- Enrollments  
Past Enrollments  
Future Absences
- Payments  
Make a Payment  
View Transaction History  
Manage Payment Options
- Policies/Procedures  
Family Policies

### Class Filters:

Ages  Session **Chose Session you want** Days  Instructor

**Openings** **OPEN**

### Tuesday 9am Bouncing Baby (1 & 2 years old)

DAYS	START TIME	END TIME
Tuesday	9:00am	9:50am

[More Details](#) Tuition: **Current tuition price**

S M **T** W T F S

**Openings** **OPEN**

### Tuesday 10am Prenastics (4 years old)

DAYS	START TIME	END TIME
Tuesday	10:00am	10:50am

[More Details](#) Tuition: **Current tuition price**

S M **T** W T F S

# Understanding your account

You can sign up for classes, stop classes, schedule a make up class, register for camps or book a birthday party just with 1 click!



**This will show you any news USA has going on!**

**This is where you will update all your contact info so you won't miss anything!**



**Click here to book your birthday party at USA!**

**All students and DOB for your account will be listed!**



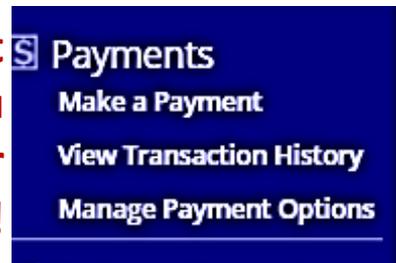
**Click here to register for a class! You can also use this to sign up for a make up class!**

**Current and past classes are found here! You can also let your coach know when you will be absent!**



**This shows you how many FREE open gym passes you have and when they expire!**

**Update your payment method anytime you need! Print receipts for insurance when needed!**



**These are your report cards! Each of your students will list the skills they have mastered!**

**Review our policies anytime you need!**



# To START classes:

Once you entered all your children you can now register for a class!  
Find the class that best suits your schedule and click enroll now!

- Announcements
- Book a Party
- Classes
- Passes
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Class Filters:

Ages	Session	Days	Instructor
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			Submit

**Openings** Tuesday 9am Bouncing Baby (1 & 2 years old)

<b>OPEN</b>	<b>DAYS</b> Tuesday	<b>START TIME</b> 9:00am	<b>END TIME</b> 9:50am	S M <b>T</b> W T F S <b>ENROLL NOW</b>
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**Openings** Tuesday 10am Prenastics (4 years old)

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# To START classes:

Now click on your enrollment type! Trial classes will choose trial option and continue to register like normal. If you are past your trial stage you will click active and continue on! Please note that whether you are doing a trial class or signing up for you MUST put a valid payment method on file to complete the registration process! You can also add a note for your coach on anything they need to know about your child! Once you are complete you will get a confirmation email!

## Tuesday 9am Bouncing Baby (1 & 2 years old)

Tuesday 9:00am - 9:50am

### ENROLLMENT TYPE

Active ▼  
Active  
Trial  
Makeup  
Select a student ... ▼

### SESSION

2020 Summer (07/06/2020 - 08/28/2020) ▼

### ANYTHING ELSE WE NEED TO KNOW?

Back



# To STOP classes:

Schedules and tastes change and that's okay! If you need to leave your class before the session is over follow these steps to deactivate your account! Deactivating your account will stop your payments and online learning on the date you enter! You can reactivate your account at anytime! To avoid being charged for the next month an account must be stopped by the 27<sup>th</sup> of the month. (ex April 27<sup>th</sup> to avoid May 1<sup>st</sup> charges) Failure to deactivate an account can affect refund status. United Sports Academy bills monthly and does not prorate if you stop your classes early. To drop your class in 4 easy steps **1.)click on enrollments:**

The screenshot shows the website's navigation menu on the left and a class listings area on the right. The 'Enrollments' menu item is circled in red. The class listings area features a 'Class Filters' section at the top with dropdown menus for 'Ages', 'Session', 'Days', and 'Instructor', and a 'Submit' button. Below this, two class listings are shown, each with an 'OPEN' status, a table of details, and an 'ENROLL NOW' button.

Class Filters:	Ages	Session	Days	Instructor	
	----		----	----	Submit

Openings	Tuesday 9am Bouncing Baby (1 & 2 years old)	S M T W T F S						
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# To STOP classes:

## 2.) Click on view enrollment

Student	Type	Name	Times	Start	Drop	Action
Billy	ACTIVE	Thursday 5pm 10+ Boys and Girls Gymnastics	Thursday 5:00pm-6:00pm	07/06/2020	08/28/2020	<input type="button" value="View Enrollment"/>

## 4.) Choose your last day of enrollment and click Request Drop

## 3.) Click the drop button

**Class Enrollment**

**Thursday 5pm 10+ Boys and Girls Gymnastics**  
Thursday 5:00pm-6:00pm

Student Name: Billy Student    Start Date: 07/06/2020    Drop Date: 08/28/2020

Student Name: Billy Student    Start Date: 07/06/2020    Drop Date: 08/28/2020

Requested Last Day of Enrollment:

Anything Else We Need To Know?